



**Floyd County Board of Elections and Registration  
January 21, 2025**

**Elections Office**

**Caucus 5:30 PM  
Meeting 6:00 PM**

**PRESENT:** Jerry Lee, Akyn Beck, Ralph Davis, Layla Shipman, Attorney Virginia Harman, David Guldenschuh and Jennifer Perkins

- I. Welcome**
- II. Call To Order-** Chair Lee called the meeting to order. 6:00 PM
- III. Pledge of Allegiance**
- IV. Approval of Agenda** –Motion to approve by Ralph Davis to amend agenda to reflect adding an executive session to discuss legal matters as well as amend section 3 under item X from appoint to elect and table number 5. A second motion made by Layla Shipman. Roll call was made to approve amendments – Jerry Lee, Ralph Davis, Jennifer Perkins, David Guldenschuh, Layla Shipman. Opposed – none. 5-0
- V. Approval of Minutes** – A motion to approve the minutes from December 3rd meeting was made by Shipman and second made by Davis. A motion to approve the minutes from December 17th meeting, as a scrivener’s error in the agenda provided the wrong date, was made by Shipman and second made by Davis. 5-0
- VI. Public Participation – Agenda Items, 3 minutes per participant – none**
- VII. Old Business** – No old business to discuss before the board
- VIII. Election Supervisor Report** – Elections Supervisor Beck provided overview of current activities within department and clarified future events.
- IX. County Attorney Report** – Attorney Virginia Harman provided details about pending cases related to elections and provided update on ORR’s. Harman clarified rules and regulations pertinent to board conduct.
- X. New Business**
  1. **Set and announce run-off Election and Early Voting**-If needed, a run-off shall be held on April 15, 2025 with early voting to be held as soon as possible
  2. **Ratify publication for the March 18, 2025 Special Election**-Shipman made a motion to ratify the corrective publication for the March 18, 2025 Special Election, seconded by Davis. 5-0



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3. **Election of Secretary of the Floyd County Board of Elections and Voter Registration-** Guldenschuh nominated Davis for Secretary. Davis declined the nomination. Guldenschuh nominated Perkins for Secretary. Perkins was named Secretary 5-0. The FCBOER also clarified the duties designated by the secretary can be carried out at the director's discretion.
  4. **Election to Elect Vice-Chair of the Board of Elections and Voter Registration to fill vacancy-** Guldenschuh nominated Shipman for Vice Chair. Shipman was named Vice Chair 5-0.
- XI. Public Participation - Non-Agenda items, 3 minutes per participant - none**
- XII. Other Business -**
- XV. Adjourn -** A motion for meeting to be adjourned was made by Ralph Davis and a second made by Layla Shipman. 5-0



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